

# MORGANTOWN TOWN COUNCIL MEETING

HELD NOVEMBER 9, 2020

The meeting was called to order by Council President, Penny Anderson at 6:00 p.m.

Present were; Council member, Walter Abbott, Council member, Courtney Allen, Council member, Ashlyn DeWitt and Council President, Penny Anderson. Absent was Council member, Greg Randolph.

Also present were; Town Marshal, Ryan Swank, DPW, Jeff Downey, Utility Clerk, Becky Rose, Town Attorney, Lee Robbins and Clerk Treasurer, Sharon McIntosh.

Special guest was, Lori Young with Curry & Associates.

Ashlyn DeWitt made a motion to approve the minutes dated October 12, 2020 and October 30, 2020. Penny Anderson seconded the motion. All members voted in favor of the motion. The motion was approved by the Council.

Penny Anderson made a motion to approve Claims dated November 9, 2020 totaling \$312,087.29. Walter Abbott seconded the motion. All members voted in favor of the motion. The motion was approved by the Council.

All Council members approved the sign off sheet in the Statement Binder for the September 2020 balances.

The Clerk Treasurer provided the Council with a copy of the Miscellaneous Appropriation Transaction List showing the appropriation transfers made to cover negative salary balances.

Ashlyn DeWitt made a motion to approve the payroll for October 2020. Penny Anderson seconded the motion. All members voted in favor of the motion. The motion was approved by the Council.

Jeff Downey asked the Council to approve a Claim to Valerie Fortner for \$125.00 for detailing his work truck. Ashlyn DeWitt made a motion to approve the Claim for \$125.00 to Valerie Fortner. Penny Anderson seconded the motion. All members voted in favor of the motion. The motion was approved by the Council.

Penny Anderson made a motion to approve an adjustment for Dakota and Kristen Hatchett at 80 W Elms Street for \$214.72. The leak was due to a running toilet and Mr. Hatchett was present to request the adjustment and payment arrangement. Ashlyn DeWitt seconded the motion. All members voted in favor of the motion. The motion was approved by the Council.

Courtney Allen made a motion to approve David Huff's request for water adjustment of \$128.85 due to an entire service line leak. Walter Abbott seconded the motion. All members voted in favor of the motion. The motion was approved by the Council.

There was discussion by the Council concerning which Phone System would be best for Town Hall. The Council needed more information so it was decided to table the discussion till the next meeting.

Ordinance 2020-9, an Ordinance Allowing Backyard Chickens in the Town of Morgantown was presented for 1<sup>st</sup> reading. Ashlynn DeWitt made a motion to adopt Ordinance 2020-9. Courtney Allen seconded the motion. All members voted in favor of the motion. Courtney Allen made a motion to suspend the rules and adopt Ordinance 2020-9 on second and final reading. Ashlyn DeWitt seconded the motion. All members voted in favor of the motion. The motion passed.

The 2021 Salary Ordinance was tabled till the next meeting.

Lori Young, the engineer for the Town's Waste Water Improvement Project gave an update on the status of the upcoming project. Lori spoke about the number of outstanding home owners who had not signed their easements for the project. They were going to consider using door hangers alerting residents to contact Curry about discussing the signing of their easement. Lori said that they may need to go door to door to reach those persons who had not responded. Lori spoke about issues they are dealing with such as trees that may need to be cut down and fences in right-of-way. The Council decided the fences inside the town right-of-way and in conflict with the sewer would not be replaced/moved as part of the project. Concerning the trees, a tree could be replaced if it had to be removed in the new sewer easement, outside of the existing town right-of-way, and requested by the owner.

After discussion the Council decided not to contribute to Aflac for each employee. Each employee can sign up with Aflac and pay the cost of the entire premium. Council members could even sign up for the different insurance programs with Aflac and get a discount.

Ordinance 2020-08, an Ordinance Authorizing the Town to Budget, Appropriate, and Spend General Funds to Promote the Town was presented to the Council. Courtney Allen made a motion to adopt Ordinance 2020-8. Walter Abbott seconded the motion. All members voted in favor of the motion. Ashlyn DeWitt made a motion to suspend the rules and approve on second and final reading. All members voted in favor of the motion. The motion passed.

Council discussed the Town Hall remodel project. Several contractors were interested in the project. It was determined to table the discussion until the next meeting.

Resolution 2020-7, a Resolution Establishing a Cares Act Fund and Implementing Policies to Receipt, Account For, and Transfer Cares Act Payroll Reimbursements to the General Fund was read for adoption. Ashlyn DeWitt made a motion to adopt Resolution 2020-7. Penny Anderson seconded the motion. All members voted in favor of the motion.

It was decided to have a Christmas luncheon for Town employees, and Council members. A budget of \$500 was set for food, drinks and paper products. A date was yet to be determined.

Jeff Downey gave the DPW report. Bids for the Town's Waste Water Project would be submitted and opened in February, Jeff said he would like to sign up to have money taken out of his salary for retirement. He wanted to make sure the Town would still match the \$2,000.00 he would deposit. The Clerk Treasurer is going to get information on signing Jeff up at this time.

Ryan Swank asked about extra hours patrolling the recycling bin on Highland Street next to the Fire Station. Over the weekend several items were discarded around the bin which created an unsightly mess. Jeff Downey wanted the bin removed but Council Member; Courtney Allen said there were other ways to correct the issue. The police were going to patrol to make sure that those using the bin were from this area. There was discussion of putting up a camera at the site and or a sign. The Police Department would be allowed up to 24 extra hours in a month to patrol the re-cycling bin. The extra time would be paid in over-time.

There was no other business before the Council and the President adjourned the meeting.

Council Meeting Minutes of November 9, 2020, signed March 8, 2021

ATTEST:

Sharon McIntosh

3/8/2021

CLERK TREASURER, SHARON MCINTOSH

Dated

Penny Anderson

Town Council President, Penny Anderson

Walter Abbott

Council Member, Walter Abbott

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Council Member, Courtney Allen

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Council Member, Vern Snyder

Greg Randolph

Council Member, Greg Randolph