

MORGANTOWN IMPROVEMENT LOCATION PERMIT APPLICATION

PERMIT #	FEEES
Improvement _____	_____
Electrical _____	_____
Inspections _____	_____
Other _____	_____
Total Due	_____

Owner: _____ Phone _____

Address: _____ Present Zoning: _____

Lot# _____ Floor Plan: _____

New: _____ Addition: _____ Structural Alteration: _____ Accessory Structure: _____

Purpose for which the improvement will be used:

Size, in square feet, of improvement: _____ Estimated cost of improvement: _____

Estimated Commencement Date: _____ Estimated completion date: _____

Note: IT IS THE OWNER'S RESPONSIBILITY TO NOTIFY THE TOWN HALL WHEN READY FOR EACH INSPECTION. ALSO IT IS THE RESPONSIBILITY OF THE OWNER TO OBTAIN A SEPARATE IMPROVEMENT LOCATION PERMIT FOR ALL IMPROVMENTS. ALL PERMITS ISSUED SHALL EXPIRE ONE (1) YEAR FROM THE DATE OF ISSUANCE. IT SHALL BE UNLAWFUL FOR ANY PERSON TO OCCUPY AN IMPROVEMENT FOR WHICH A PERMIT IS REQUIRED PRIOR TO OBTAINING A CERTIFICATE OF OCCUPANCY. A CERTIFICATE OF OCCUPANCY SHALL BE ISSUED ONLY IF THE IMPROVEMENT FOR WHICH IT IS REQUIRED STRICTLY COMPLIES WITH ALL APPLICABLE PROVISIONS OF THE MORGANTOWN ZONING ORDINANCE AND INDIANA CODE.

Signature of Applicant _____ Date: _____

*****OFFICE USE ONLY*****

IS PROPERTEY IN A FLOOD PLAIN: _____

HAS RESIDENT PROVIDED AN ELEVATION CERTIFICATE: _____