

**TOWN COUNCIL MEETING
HELD JUNE 9, 2025**

The meeting was called to order at 6:00 p.m. by Council President, Joe Blevins, after the 5:30 p.m. Executive Session. The Pledge was led by Council member, Jeremy Baker.

ATTENDANCE

Council members present were; Stacie Baker, Jeremy Baker, Jewel Blevins and Council President, Joe Blevins. Absent was Council member, Courtney Allen. Also, present were: Town Marshal, Ryan Swank, DPW, Kyle Rooks, Town Attorney, Lee Robbins and Clerk Treasurer, Sharon McIntosh.

BID OPENING

The following bids were submitted for Remodel of Town Hall.

Rose Construction \$198,500.00

AIS Construction \$314,790.30

Najem Myer \$572,405.00

Peterson Construction \$361,318.00

Town Attorney, Lee Robbins will review the bids further to make sure they are responsive bids. The Town will approve the lowest and responsive bid at special meeting to be announced.

JEREMY ABRAHAM

Jeremy Abraham asked the Council about the Town's plans with the ground at the water tower site. Joe Blevins explained the Council intends to install a DPW garage at that location. Jeremy wanted to make sure there would be no fence installed to keep him from entering over the railroad tracks which is Town property to get to the North side of his buildings. It was decided that the Town would provide Jeremy Abraham with an easement for the area in question. Council member, Jewel Blevins made a motion to provide Jeremy Abraham an easement that would protect the North side of his property. Council member, Jeremy Baker seconded the motion. All members voted in favor of the motion.

DAVID SIMON

DPW, Kyle reported that David Simon is a good employee, a hard worker and would like to move him up to the second position at \$21.00.

Council member, Jewel Blevins made a motion to give David Simon full time employment at \$21.00 an hour with the Town as his 90 days probation period had expired. Council member, Jeremy Baker seconded the motion. All members voted in favor.

CONSUMER CONFIDENCE REPORT

Fleis & Vandenbrink will provide the Consumer Confidence report for \$1,500.00. A motion was made by Council member, Jeremy Baker to approve hiring Fleis & Vandenbrink to complete the report. The motion was seconded by Stacie Baker. All members voted in favor of the motion.

VERISK

Information was provided to the Council concerning the Fire Suppression Rating Schedule. This measures the community's fire protection system and a numerical grading system giving points for a community's communications, fire department (including operational considerations), and water supply. Council President, Joe Blevins would like to see the Town work on these areas to improve the Town's score.

LIVE STREAMING

A change in the Open Door Law goes in to effect, Live Streaming requirement begins July 1st and the Council President has been working with a company to purchase all the necessary equipment and then have the equipment installed. A test will be completed to make sure everything is working as it should be before the next Council meeting.

UTILITY METER SYSTEM

Council President, Joe Blevins met with the salesman from Metron Meter System. Joe reported the system had a lot of good features. The Utility Clerk could do reads herself in the office, the system would read daily, and it would notify of any leak the system detects. Another feature is the customer could get on line themselves and see their own water consumption. Joe is going to reach out to the Utility Supply who the Town uses now to see what upgraded system they could offer that would be comparable.

UNSAFE BUILDING COMMITTEE

Council President, Joe Blevins asked the Council members to submit 3 names for the Unsafe Building Committee. These individuals should have some construction experience.

WEBSITE CONTRACT

Laura Elliott, with Intelli-Leap presented to the Council two contracts for them to review for Intelli-Leap to continue to complete updates, editing and maintenance on the Town's website. One of the contracts was for 60 hours' worth of services for \$2,100.00 and the other was for 80 hours for \$2,480.00. Joe asked the Council members to read over both contracts and this will be addressed at the next Council meeting, July 14th.

TOWN CONNECTION FEES

DPW, Kyle Rooks and President, Joe Blevins are working to set up a new Town Connection Fee schedule. This will be addressed at the August 11, 2025 Council meeting.

ROAD & SIDEWALK CURB CUTS

Town Attorney, Lee Robbins presented a new Ordinance 2025-5 to the Council. With the new Ordinance, procedures will be required for third party road cuts and excavation. A permit will be required as well as an application and fee. The Council is to review the Ordinance which will be voted on at next month's meeting on July 14th.

DIGITAL SIGN

Council member, Jewel Blevins presented a proposal from Green Sign Company for \$29,979.20 for a digital sign to be installed at the new Town Hall location. Jewel asked the members to think about this proposal which if approved would be included in the loan for the building remodel for Town Hall through Peoples Bank.

PARK REPORT

Jewel Blevins provided a park board report to the Council. The park board is going to host a movie night July 26 for the families in the community. The movie feature will be Shrek 1 and begins at 9:05. GMG, Melanie Goldman has donated money for this movie night and the park board and Town Council appreciate GMG's donation of \$1,600.00. GMG has donated money for other events for the Town and it is much appreciated. Melanie asked the park board to furnish free popcorn at the movie for the kids. There will also be a food truck there. The concrete wall at the park had collapsed so the DPW will demolish the wall, and haul off the debris. Kyle then will have the Little League remove the fence so he can work on landscaping the slope using the pile of dirt already at the park. Fleis & Vandenbrink are working with the park board to complete the application for the DNR Grant. The DPW is working also on installing a water fountain at the park which contains a filtration system. The DPW still has to get concrete poured under the picnic sets and the bleachers at the small diamond at the back at the park. Jewel said she is working to close out the Morgan County Community Foundation grant for 2025. Then the park board wants to apply for another grant through the Community Foundation. Almost all of the purchases and updates for the park have been made with Grant funding and ARP funds.

FINANCIALS

Council member, Stacie Baker made a motion to approve the minutes dated May 12, 2025. The motion was seconded by Council member, Jeremy Baker. All members voted in favor of the motion.

Council member, Jeremy Baker made a motion to approve the Claim Docket dated June 9th, totaling \$189,063.64. The motion was seconded by Council member, Stacie Baker. All members voted in favor of the motion.

Council member, Jewel Blevins made a motion to approve the May payroll docket. The motion was seconded by Jeremy Baker. All members voted in favor of the motion.

Council member, Jeremy Baker made a motion to approve the April Bank Rec. The motion was seconded by Council member, Stacie Baker. All members voted in favor of the motion.

Back in February of 24 the Council voted to declare an emergency with the water fund. The Council voted to borrow money from the CCD Fund, \$18,754.00 to pay for the Cleaning of wells #1 & #2. A payment plan between CCD and Water was established for reimbursement of the loan. The loan was paid in full effective June 2025 within the time limit allowed by the SBOA.

UTILITY ADJUSTMENTS

New Beginnings Church at 140 E Washington Street had a water leak underground, under the bathroom. The leak was repaired by Vern Snyder. The council voted to approve a credit back to the customer's account for water \$169.53 and wastewater \$309.65. The motion was made by Council member, Jewel Blevins and seconded by Jeremy Baker. All members voted in favor of the motion.

Mark & Debra Mitchem at 60 W Mulberry Street had a water leak in their refrigerator in the basement where a hose was hooked up to the icemaker. The leak was repaired by Brock Boomer. The Council voted to approve the water credit for \$104.55. The motion to approve the credit was made by Council member, Jewel Blevins and seconded by Stacie. All members voted in favor of the motion.

Jerad and April Harnish at 240 Morton Street had a water leak in the crawl space of their home relating to a main shut off valve. The leak was repaired by Jerad Harnish. The Council voted to approve a water credit of \$88.46 and a waste water credit of \$268.45. The motion was made by Council member, Jewel Baker and seconded by Council member Stacie Baker. All members voted in favor of the motion. Blevins

POLICE REPORT

Town Marshal, Ryan Swank had nothing to bring before the Council.

DPW REPORT

DPW, Kyle asked the Council's permission to try a new weed spray for \$160.00 for 1 gallon. There is a pump that is acting up and the hope is that it can be nursed along until the Town hooks up with Brown County Water. Kyle stated there are no tools to work on vehicles over at the shop. The DPW made repairs to the 2018 truck. They are doing the best they can with what tools they do have.

There could be an emergency meeting called when the Town gets ready to hook up to Brown County Water later in July.

There will not be a Community Crossings Road paving project this summer.

PUBLIC COMMENTS

There were no public comments.

ADJOURNMENT

The meeting was adjourned by, Council President, Joe Blevins.

JUNE 9, 2025 MEETING MINUTES APPROVED & SIGNED ON JULY 14, 2025

Sharon McIntosh

DATE 7/14/25

ATTEST: CLERK TREASURER

SHARON MCINTOSH

Joe Blevins

TOWN COUNCIL PRESIDENT, JOE BLEVINS

Courtney Allen

COURTNEY ALLEN

Jeremy Baker

JEREMY BAKER

Stacie Baker

STACIE BAKER

Jewel Blevins

JEWEL BLEVINS