

## MORGANTOWN TOWN COUNCIL MEETING MINUTES

### AUGUST 11, 2025

The meeting was called to order by Council President, Joe Blevins at 6:00p.m. The Pledge of Allegiance was led by Council member, Jeremy Baker.

#### **ATTENDANCE**

Council members present were; Courtney Allen, Jewel Blevins, Jeremy Baker and Council President, Joe Blevins. Absent was; Council member, Stacie Baker. Also, present were; DPW, Kyle Rooks, Town Marshal, Ryan Swank, Town Attorney, Lee Robbins and Clerk Treasurer, Sharon McIntosh.

#### **METRON WATER METER**

A sales person from Metron attended the Council meeting to talk to the Council about the Metron water meters. He explained the meter can send 1-minute water usage data that will show usage, as well as leaks alerts. The meters can be read in the office by the Utility Clerk instead of DPW reading the meters for billing. The system also has an app that can be downloaded by customers so they can follow their usage. At this time, the Town is using the Neptune System through Utility Supply. No action was taken by the Council.

#### **TOWN HALL REMODEL**

Council President, Joe Blevins reported Rose Construction started work today at the new Town Hall building. Council member, Jeremy Baker made a motion to approve the additional paving for \$17,400.00 for the parking lot behind the building. The motion was seconded by Council member, Jewel Blevins. All members voted in favor of the motion.

Council member, Courtney Allen made a motion to add the paving, \$17,400.00 and the painting of the building for \$15,000.00 as a Change Order added to the project. Also, authorizing Council President, Joe Blevins to sign all documents relating to the project. The motion was seconded by Council member, Jeremy Baker. All members voted in favor of the motion.

#### **INVOICES APPROVAL**

Two invoices were presented to the Council for approval, Dustyn Merriman for \$600.00 for tree limb removal and Rose Construction for \$16,301.10 for materials. Council member, Jeremy Baker made a motion to approve payment of both invoices. The motion was seconded by Council member, Courtney Allen. All members voted in favor of the motion.

#### **WEBSITE**

Council member, Jewel Blevins voted to approve the proposal given by Intelli-Leap for 80 hours of website work for \$2,480.00. The motion was seconded by Council member, Jeremy Baker. All members voted in favor of the motion.

#### **PAY APPLICATION APPROVAL**

A motion to approve Pay Application #1 from Reed & Sons Construction, Inc. for \$14,775.00 with retainage of \$738.75 was made by Council member, Jewel Blevins. The motion was seconded by Council member, Courtney Allen. All members approved the motion.

A motion to approve Pay Application #2 from Reed & Sons Construction, Inc for \$21,405.71 with retainage of \$1070.29 was made by Council member, Jewel Blevins. The motion was seconded by Council member, Courtney Allen. All members voted in favor of the motion.

#### **APPOINTMENT TO FIRE TERRITORY BOARD**

A motion was made by the Council member, Jewel Blevins to add Jeremy Baker to the Town Fire Territory since David Johnson has moved from Morgantown. Council member, Courtney Allen seconded the motion. All members voted in favor of the motion.

#### **PROMOTION OF TOWN**

A \$500.00 donation will be made from the Town to the Lions Club for the Colonel Vawter Day Festival. The motion was made by Council member, Jeremy Baker to donate \$500 to Colonel Vawter Day. The motion was seconded by Council member, Courtney Allen. All members voted in favor of the motion.

#### **TOWN HALL APPRAISED**

The Council decided to begin the steps to sell the property at 120 W Washington Street. Council President, Joe Blevins will get quotes from appraisers for the Town to hire at the next meeting to appraise the building at 120 W Washington Street. The Town will need to hire two appraisers to give their opinion of value and then the Town will sell the property for the average of the two appraisals.

#### **SURVEYOR**

The Town is interested in having the property at 269 W Washington Street surveyed to determine accurate boundaries. Greg Randolph who was attending the meeting spoke up that the property was surveyed before the property was sold to the Town. There should be a copy of the survey at the Court House. Council President, Joe Blevins said he had contacted the surveyor that David Johnson used for his appraisal but he will not call Joe back. David Johnson is still needing the missing marker for his former home in Morgantown that was discarded by Lykins Construction. The new owners requested the marker be replaced.

#### **REVIEW EMPLOYMENT POLICY**

The changes to be made to the employment policy will be brought forth at another meeting.

#### **PARK REPORT**

The board is working to close out a Grant through the Morgan County Community Foundation. The water fountain needs to be installed. Jill Curry, Suzanne Gordon and Jewel Blevins will meet Jill Curry and DNR next month. The Town plans on applying for the DNR grant to have the walking path paved throughout the park. There is a park meeting at 6:30 p.m. at Whitaker Park tomorrow.

#### **FINANCIALS**

Council member, Jewel Blevins made a motion to approve the July 14, 2025 minutes. Council member, Jeremy Baker seconded the motion. All members voted to approve the July 14<sup>th</sup> minutes.

Council member, Jewel Blevins made a motion to approve the Claim Docket dated August 11, 2025 for a total of \$216,844.18. The motion was seconded by Council member, Courtney Allen. All members voted in favor of the motion.

Council member, Jewel Blevins made a motion to approve the July 2025 payroll. Council member, Jeremy Baker seconded the motion. All members voted in favor of the motion.

Council member, Jeremy Baker made a motion to approve the June Bank Rec. The motion was seconded by Council member, Jewel Blevins. All members voted in favor of the motion.

Transfer Resolution 2025-8 was presented to the Council. A motion was made by Council member, Jewel Blevins to accept the Transfer Resolution 2025-8 for adoption. Council member, Courtney Allen seconded the motion. All members voted in favor of the motion.

#### **2026 BUDGET REQUESTS BY DEPARTMENT**

Town Marshal, Ryan Swank asked the Council for a 4% increase for the police officers.

DPW, Kyle Rooks, asked the Council for a 3% increase for the workers in his department. Kyle, is also requesting the Town purchase a dump trailer for approximately \$15,000.00. The department is going to sell the dump truck and take that money and put toward the dump trailer purchase. Kyle, is asking the Council to consider building a utility building for the DPW at the water tower for \$80,000.00. They need more storage room for heavy equipment. He would also like to purchase a mini roller to use for hot patch. Kyle asked that \$3,600.00 be budgeted for salt.

#### **POLICE REPORT**

Town Marshal, Ryan Swank reported that Jared Smith hit a deer. Ryan had pictures for the Council to see the damage to the vehicle. Ryan submitted a proposal to repair the vehicle from Dan Popplewell Paint & Body Shop in Morgantown. The total cost was \$1,563.33 minus the tax. The Council decided to not turn the accident into insurance. Council member, Courtney Allen made a motion to repair the vehicle at Dan Popplewell Paint & Body Shop for \$1,563.33 minus the tax. The motion was seconded by Council member, Jeremy Baker. All members voted in favor of the motion.

#### **DPW REPORT**

Kyle Rooks reported there is no power to the effluent structure. The new wire and labor costs to the building will cost \$4,995.00. Council member, Courtney Allen made a motion to approve the installation of the new wire for \$4,995.00. The motion was seconded by Council member, Jeremy Baker. All members voted in favor of the motion. Kyle reported that 2 fusion pumps were not working and needed to be repaired for \$20,500.00. There was a discussion about whether the Town could afford to do this. After discussion it was decided that this was an emergency situation and needed to be taken care of. Council member, Courtney Allen made a motion to repair the two Fusion pumps. The motion was seconded by Council member, Jeremy Baker. All members voted in favor of the motion.

#### **UTILITY ADJUSTMENT**

The request from Shane White for an adjustment was denied. His leak did not meet the requirement of the Ordinance. He had a running toilet that raised his water bill considerably.

#### **APPOINTMENTS TO UNSAFE BUILDING COMMITTEE**

The Town Council appointed 3 people to the Unsafe Building Committee. Those three are; Vernon Snyder, Chad Butts, and Joe Blevins.

#### **CHRISTMAS TREE**

The Town is interested in purchasing a tree to plant at the front of the new Town Hall to decorate for Christmas. There is not a great deal of room in front of the building. With all the construction work that

will be going on at the building it was decided that the Council will wait on purchasing a tree. The Town did receive a donation from a citizen to be used for Christmas decorations.

#### **MICROPHONE**

Joe is concerned the microphones that came with the recording equipment are not working properly. Joe said the Town may have to purchase 2 new microphones at a cost of about \$275.00 each.

#### **YARD SPRINKLING CREDIT**

The Clerk Treasurer, Sharon McIntosh informed the Council the Yard Sprinkling Credit was not on the bill due August 15<sup>th</sup> which would be July consumption. The customers who signed up for the credit did receive the credit in June billing but not the July or August bills. There was an unexplained software issue but the problem is now fixed. Becky is working to figure the credit for the 113 customers who did not receive this credit for the two month the software issued occurred. The Council expressed interest in changing the Yard Sprinkling Credit to possibly requiring the customers to sign up yearly or by reducing the credit they receive. This will be discussed at the next meeting.

#### **PUBLIC COMMENTS**

Citizen, Greg Randolph introduced Brian Haggard with V-3 companies who has an office in Martinsville. If the Town had a need for engineering services Brian Haggard said he could be interested in talking to the Town.

#### **ADJOURNMENT**

The meeting was adjourned by the Council President, Joe Blevins.

AUGUST 11, 2025 MEETING MINUTES APPROVED & SIGNED ON SEPTEMBER 8, 2025

Sharon McIntosh DATE 9/8/25

ATTEST: CLERK TREASURER

SHARON MCINTOSH

Joe Blevins  
TOWN COUNCIL PRESIDENT, JOE BLEVINS

Courtney Allen  
COURTNEY ALLEN

Jeremy Baker  
JEREMY BAKER

Stacie Baker  
STACIE BAKER

Jewel Blevins  
JEWEL BLEVINS