

**MORGANTOWN TOWN COUNCIL MEETING
HELD DECEMBER 8, 2025**

The meeting was called to order by Council President, Joe Blevins at 6:00 p.m. at the Morgantown Town Hall Meeting Room. The Pledge was led by Council member, Jeremy Baker.

ATTENDANCE

Council members present were; Stacie Baker, Jeremy Baker, Jewel Blevins and Joe Blevins. Absent was Council member, Courtney Allen. Also present were; Town Marshal, Ryan Swank, DPW, Kyle Rooks, Town Attorney, Lee Robbins and Clerk Treasurer, Sharon McIntosh.

TOWN HALL UP DATE

The employees were moved into the new Town Hall on Friday, December 5, 2025. CC workers from the jail were very helpful in getting all the necessary equipment moved to the new location. Still working on some final issues with the contractor to repair.

WATER PROJECT UP DATE

The water project is moving along and Reed & Sons is now working in the Park Street area.

PAY APPLICATION #6

Pay Application #6 from Reed & Sons was presented to the Council for approval. The value of materials stored and work completed for Partial Payment #6 is \$112,790.27. The total partial payment due and payable is \$107,150.74. \$5723.50 of this amount is eligible for and shall be paid with remaining Emerging Contaminants Funds. Council member, Jeremy Baker made a motion to approve the payment of Reed & Sons Pay Application #6. Council member, Jewel Blevins seconded the motion. All members voted in favor of the motion. This Pay Application will be paid from SRF funds

ROSE CONSTRUCTON

Pay Application #5 from Rose Construction was presented to the Council for approval. The amount due on Pay Application #5 is \$16,581.78. Council President, Joe Blevins said he and Jeremy Baker went through the building and made a punch list of the items that need to be addressed. The contractor has submitted for payment with this invoice but has failed to work on the punch list. Council member, Jewel Blevins made a motion to approve Pay Application #5 from Rose Construction and to pay the Pay Application #5 only after the completion of the punch list. The motion was seconded by Stacie Baker. All members voted in favor of the motion.

OLD TOWN HALL APPRAISAL

Both appraisers are working on preparing the appraisals of the old Town Hall Building hopefully the Town Council will have the report by next meeting.

Council member, Jewel Blevins made a motion to approve the special meeting minutes of the November 13th meeting. Council member, Stacie Baker seconded the motion. All members voted in favor of the motion.

Council member, Stacie Baker made a motion to approve the Special meeting minutes of the December 19th meeting. The motion was seconded by Council member, Jewel Blevins. All members voted in favor of the motion.

Council member, Jeremy Baker made a motion to approve the Claims dated December 8th for \$275,585.77. The motion was seconded by Council member, Stacie Baker. All members voted in favor of the motion.

Council member, Jewel Blevins made a motion to approve the November payroll. Council member, Stacie Baker seconded the motion. All members voted in favor of the motion.

Council member, Jewel Blevins made a motion to approve the October Bank Rec. The motion was seconded by Council member, Stacie Baker. All members voted in favor of the motion.

CLAIM

Council member, Jewel asked the Council to approve a claim to Broom Mates for \$300.00 for cleaning the new Town Hall. Council member, Jewel Blevins made a motion to approve the invoice for \$300.00. The motion was seconded by Council member, Stacie Baker. All members voted in favor of the motion.

DG GRAPHICS

An estimate for window tinting for the new Town Hall was presented to the Council for approval. The quote was for \$2,021.65 installed. Council member, Jeremy Baker made a motion to approve the estimate for window tinting of \$2,021.65. Council member Jewel Blevins seconded the motion. All members voted to approve the estimate.

ADJUSTMENTS

There were no adjustments for this meeting.

NEW KEYS

Town Marshal, Ryan Swank arranged for 3 Sons Lock Service, to give a bid for new locks and keys for the door to the new Town Hall. The estimate was \$369.20. Council member, Jewel Baker, made a motion to approve hiring 3 Sons Lock Service for \$369.20. Council member, Stacie Baker seconded the motion. All members voted in favor of the motion.

DIGITAL SIGN

The digital sign will be installed next week. Training will be held on Tuesday, December 23, 2025 at 9:00 a.m. The total cost for the digital sign is \$31,548.47.

CHRISTMAS DECORATIONS

The Town received a \$1,000.00 donation to use for Christmas Decorations. Council member, Jewel Blevins suggested that the Clerk Treasurer and Utility Clerk shop for some Christmas Decorations for the Town Hall.

SALT

DPW, Kyle Rooks needs salt and the cost will be about \$2,400.00. Kyle did not budget for salt in 2025. Kyle will get the salt the first part of 2026 to be paid from the 2026 budget. Council member, Jeremy Baker made a motion to approve getting the salt the very first of January 2026.

YEAR END MEETING

The Council will hold a year end Council meeting to approve year end Claims at 6:00 p.m. on December 29, 2025.

PUBLIC COMMENTS

There were no comments during this portion of the meeting.

ADJOURNMENT

The meeting was adjourned by President, Joe Blevins.

DECEMBER 8, 2025 MEETING MINUTES APPROVED & SIGNED ON JANUARY 12, 2026

Sharon McIntosh

DATE 1/12/24

ATTEST: CLERK TREASURER

SHARON MCINTOSH

Joe Blevins

TOWN COUNCIL PRESIDENT, JOE BLEVINS

Courtney Allen

COURTNEY ALLEN

Jeremy Baker

JEREMY BAKER

Stacie Baker

STACIE BAKER

Jewel Blevins

JEWEL BLEVINS